

University Preparation School at CSU Channel Islands
1099 Bedford Drive, Camarillo, CA 93010

APPROVED Minutes for the Meeting held on Friday, September 19, 2025

Opening Procedures

A. Call to Order: The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Regina Carver at 1:30pm.

B. Roll Call	Present	Absent
<u>Board Members</u>		
Jeanne Adams	<u> x </u>	<u> </u>
Regina Carver	<u> x </u>	<u> </u>
Christina Gonzalez-Ornelas	<u> </u>	<u> x </u>
Ernesto Guerrero	<u> x </u>	<u> </u>
Veronica Rauschenberger	<u> x </u>	<u> </u>
Kristopher Yeager	<u> x </u>	<u> </u>
Celina Zacarias	<u> x </u>	<u> </u>
<u>Administration</u>		
Charmon Evans	<u> x </u>	<u> </u>
Echo Reves	<u> x </u>	<u> </u>
Veronica Solorzano	<u> </u>	<u> x </u>

C. Adoption of the Agenda

Moved by Jeanne Adams *Seconded* by Celina Zacarias

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Christina Gonzalez-Ornelas				x
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Kristopher Yeager	x			
Celina Zacarias	x			

D. Pledge of Allegiance-led by Veronica Rauschenberger

E. Public Comments - None

F. Directors' Report

Charmon-we are well into what learning is about! Unfortunately, last Saturday we had vandals on campus. They were able to access the kitchen and room E6, both rooms had lots of damage to both. We notified PVSD and the police department. Last week we held our annual Patriot Day Assembly, we have been holding this assembly since 2002 to honor the military, fire, and police departments. We also recognize all veterans.

Echo-Teachers have been training on new Amira. We have started Data Charts with teachers on data from last year and this year so far. We are meeting with intervention teachers to create groups.

G. Board Reports, Correspondence, and Communication

None

H. Advisory and Auxiliary Reports

1. School Site Council

We have a talented group of new parents. Our first meeting was getting to know each other and the responsibilities of SSC.

2. ELAC-Actively looking for more parents.

3. Parent, Teacher, Student Association

Our Fall Festival is now 'La Cosheca,' will be held on September 26. They are also continuing the membership drive.

II. Regular Session

A. Consent Agenda

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. **Minutes from the Study Session Meeting, August 12, 2025**
2. **Minutes from the Regular Board Meeting, August 22, 2025**
3. **Human Resources Activity Report-August**
4. **Purchases to ratify, August**
5. **Review and approval of Board Authorization, pursuant to Education Code Section 80005(b), the holder of a Multiple Subject Credential can teach a general elective that which does not have a credentialed subject area. The authorization shall be with the teacher consent.**

Moved by *Celina Zacarias* Seconded by *Jeanne Adams*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Christina Gonzalez-Ornelas				x
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Kristopher Yeager	x			
Celina Zacarias	x			

B. Items for Action, Discussion and or Information

1. **Topic/Agenda Item: Review and approval of the August Financials for UPCS**

Personnel Involved: Lisa Boulos, Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision, or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the August Financials for UPCS. Lisa B went over the financials. A brief discussion followed.

Moved by *Ernesto Guerrero* Seconded by *Jeanne Adams*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Christina Gonzalez-Ornelas				x
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Kristopher Yeager	x			
Celina Zacarias	x			

2. **Topic/Agenda Item: Establish the 2026 Audit/Finance Committee, Nominating Committee, and Administrative Review Committee for UPCS**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision, or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of convening the 2025-2026 Audit/Fiscal Committee, Nominating Committee and Administrative Review Committee for UPCS. After a brief discussion, the new committee members: Audit/Fiscal Committee, Regina Carver. Nominating Committee, Jeanne Adams, Celina Zacarias and Kristopher Yeager. Administrative Review Committee, Ernesto Guerrero, and Veronica Rauschenberger.

Moved by *Ernesto Guerrero* Seconded by *Jeanne Adams*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Christina Gonzalez-Ornelas				x
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Kristopher Yeager	x			
Celina Zacarias	x			

3. **Topic/Agenda Item: Review and Approval of #606 Student Study Team Policy**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision, or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of #606 Student Study Team Policy. Charmon stated that this is a general update from our lawyer.

Moved by Celina Zacarias Seconded by Jeanne Adams

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Christina Gonzalez-Ornelas				x
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Kristopher Yeager	x			
Celina Zacarias	x			

4. Topic/Agenda Item: Review and Approval of #609 Attendance Recovery Plan Policy

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision, or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of #609 Attendance Recovery Plan Policy. This is a new policy. The state passed new laws for Charter Schools. We can now participate in Saturday school to recoup ADA for students' absences. A brief discussion followed.

Moved by Celina Zacarias Seconded by Jeanne Adams

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Christina Gonzalez-Ornelas				x
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Kristopher Yeager	x			
Celina Zacarias	x			

ADJOURN OPEN SESSION: 2:32

III. Closed Session

A. Topic/Agenda Item: Public Employee/Employment/Review Administrative Review, Executive Director

**RECONVENE OPEN SESSION: BOARD REPORT OUT ON ACTION TAKEN IN
CLOSED SESSION, IF ANY: 2:52**

No Action to report.

IV. Board of Directors Announcements/Remarks-None

V. Future Agenda Items: Next Meeting, Thursday, October 30, 2025,
3:30-5:00 p.m.

VI. Adjournment: 2:54